



Mission Statement

To offer Programs and Activities to enhance the lives of Older Adults

MINUTES

ANNUAL GENERAL MEETING OF MEMBERS (AGM-2010)

Held Wednesday, June 2, 2010

In the West-McKenzie Hall, Aurora Seniors Centre

5 Municipal Drive, Aurora, Ont.

Presiding: Charles Sequeira, A.S.A. President

- Members Present:** 61
- Directors:** Virginia Bodnar, Ruth Church, Bob Collard, Bill Higgins, Derek Murray, Lydia Schuster, Charles Sequeira, Barbara Stoecklin,
- Staff:** Karie Papillon, Seniors Co-ordinator and Michelle Stemer, Seniors Programmer
- Guests:** Bill and Diane Wharton
Mayor Phyllis Morris
Director of Parks and Recreation, Al Downey

Recording the Minutes: Lydia Schuster, Secretary (2009-10)

AGM10-01 Call to Order & Introduction of Guests

The President declared the meeting open for business at 16:06 hours, welcomed all present, and guests and introduced Norma Dover who led the assembly in the singing of Oh Canada. the 2009-10 A.S.A. Board members.

The President noted that Mayor Phyllis Morris would be joining the meeting and that the Director of Parks and Recreation was on hand at the invitation of the Board both would address the assembly.

AGM10-02 Approval of the Agenda

The Agenda was approved as circulated on a Motion by Mike Varcoe seconded by Eric Stangl and

CARRIED

AGM10-03(a) Approval of the Minutes of previous year's General Membership Meeting:

Moved by: Tom Yates, seconded by Bruce Millar

THAT the Minutes of the Annual General Meeting held June 2, 2009 be approved as written.

CARRIED

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**AGM10-03(b) Approval of the Minutes of General Membership Meeting:
Feb.10/10**

Moved by: Anne Collard, seconded by Steve London

**THAT the Minutes of the General Membership Meeting held
February 10, 2010 be approved as written.**

CARRIED

AGM10-04 Invited Guest's Remarks

The Director of Parks and Recreation brought greetings from the Department of Recreation and complimented the Association on another successful year, and praised staff members Karie Papillon and Michelle Stemer for their professionalism and enthusiasm in executing their dual roles of introducing and managing Town programs and supporting Aurora Seniors Association activities. He noted the expanded programs that the Town offers at the Seniors Centre – Intermediate Ivory Keys, Golden Voices, Guitar for Beginners, Scrapbooking, Zumba Gold and Acrylic Painting – the “Try-It Week in June and the fall introduction of Basic Cardio, Brain Fitness and expanded Yoga and Stretch and Tone classes. Mr. Downey also encouraged members to visit the Aurora Cultural Centre which recently featured a Woodcarvers Display and is scheduled to have a Seniors Summer Art Show.

Mr. Downey responded to questions from the members:

- a) Regarding the availability of parking at the Centre, Mr. Downey noted that this continues to be a matter of concern and will require continual relationship with Town Hall.
- b) In response to a question regarding the Town's “Green Policy” and the non-compostable green garbage bags still in use in the Seniors Centre kitchen, Mr. Downey noted that the Town is pursuing this with Regional Council and expects to have the appropriate bags shortly.

AGM10-05 Treasurer's Report & Approval of 2009 Financial Statements

The Association Treasurer, Ruth Church, presented an overview of the A.S.A. financial position for the 2009 fiscal year concluded December 31, 2009, as well as the unaudited financial reports as compiled by the external C.A. Sandra Fawcett (copies of which were available for members' review). The Treasurer also reviewed the Revenues, Expenses and provided a current position on the Capital Debt to the Town which shows that of the original commitment of \$250,000, the total paid to Dec. 31/09 is \$233,559. and the current balance of \$16,441. is made up of Outstanding Pledges (\$8,667.) and the remaining \$7,774. is owed by A.S.A. in 2010, depending on resolution of the outstanding pledges. The Treasurer also noted that monthly financial statements are reviewed by the Board and are posted as part of the Minutes of Directors' meetings. At the conclusion of her report, the Treasurer thanked Jytte Gillies and Louise Miller for their assistance, and presented the recommendation for approval by the membership.

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Moved by: Carol Hedenberg, and seconded by Louise Miller:

THAT:

- The Treasurer's Report be adopted; and
- The 2009 Financial Statements as compiled by External C.A. Sandra Fawcett be approved; and
- Any two directors be authorized to sign these reports on behalf of the Aurora Seniors Association.

CARRIED.

AGM10-06 Mayor Phyllis Morris brought greetings on behalf of Town Council and extended a warm welcome to all A.S.A. members. Mayor Morris also thanked the Board of directors for their leadership of the Association and the high quality of the activities the Association provides through its volunteer committees, citing as recent examples the Haiti Earthquake Relief fundraising event and the Penny Jar donations in support of the Southlake Research Foundation.

The Mayor noted that the annual Volunteer Appreciation Evening is the Town's opportunity to tangibly acknowledge that the Association is supported by dedicated volunteers.

The Mayor also spoke of the excellent rapport that exists with Town Hall and the collaborative/reciprocal participation in events such as the Holiday High Tea, the Town's Tree-Lighting Partnership, the Seniors' Art Show which this year resulted in the Town's purchase of the painting featuring the Cenotaph, and the annual anti-litter day. The Mayor noted that the Town has designated 2010 as The Year of Sports, Health and Fitness and complimented the Association for encouraging members' participation in the York Region 55+ Games. She also spoke of the Town's commitment to the environment and announced that the Town had been awarded the GTA Clean Air Council Award. Noting previously raised concerns regarding parking, the Mayor advised that options to help relieve the situation have been and will continue to be discussed with the Board.

The Mayor concluded her remarks stating that Aurora Seniors Association has had a positive impact on the Town and thanked the membership for their continuing participation and support of Town programs and events.

AGM10-07 Ratification of Directors' Actions/Decisions since the June/09 Annual General Meeting

The President noted that the actions and decisions resulting from Directors' meetings over the course of the twelve-month period from June, 2009 through May, 2010 are recorded in the Minutes of Directors Meetings which are posted and available for viewing on the Seniors Centre bulletin board and the Association's website.

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Moved by: Eric Stangl, Seconded by Mike Varcoe:

THAT all the acts, proceedings, contracts, by-laws, appointments, and payments enacted, made, done and taken by the Directors of the Corporation since the last Annual Meeting of Members as recorded in the books of the Corporation including the Minutes of all Directors' meetings are approved and ratified.

CARRIED

AGM10-08 Ratification of Amendments to A.S.A. By-Law No. 1 – Sections 1.00.0 – 1.16.02

The President noted that the By-law Review Committee chaired initially by Cliff Davies and currently Eric Stangl, had over the past year reviewed the Board's Operating By-Law and had summarized their recommendations for amendments – some substantial and others for clarification. The President noted that the By-Law Review Committee's Report as approved by the Board (April 19/10) had been posted on the Board's bulletin board and the A.S.A. Website, and copies had been available at the Reception Desk for members' review in advance of the A.G.M. The President invited Eric Stangl, to present the by-law amendments that require ratification by the membership.

Eric Stangl introduced the By-Law Review Committee – Cliff Davies, Jytte Gillies, Bill Higgins, Bill Wharton and Don Stephenson. Eric noted that the task of the Committee was to review the current by-laws with a view to clarifying them – accordingly most of the amendments are for clarification, and others are substantial changes. Eric proceeded to present and review the respective amendments affecting By-Law No. 1 – Sections 1.00.01 through 1.16.02.

At the conclusion of Eric's presentation, the President called for a motion for the ratification of the By-Law Amendments:

Moved by: Tom Yates, seconded by Cliff Davies

THAT – the amendments to A.S.A. By-Law No. 1 – Sections 1.03.01 through 1.16.02, specifically pertaining to the following clauses as defined in the attached Report be approved and ratified:

- 1.03.01 Management**
- 1.03.02 Term of Office**
- 1.03.05 Elections**
- 1.03.06 Removal of a Director**
- 1.04.0 Vacancies on the Board**
- 1.05.01 Quorum**
- 1.05.02 Meeting of Directors(The Board)**
- 1.05.03 Notice of Meeting of Directors**
- 1.05.04 Caucus Meeting**
- 1.05.05 Business and Expenditures**
- 1.06.0 Errors in Notice – Board Meetings - Covered in 1.05.03**
- 1.07.01 Resolutions or Motions**
- 1.07.02 Voting by Chair**

1.07.03	Manner of Voting
1.07.04	Voting Result Declared Vote Recorded
1.08.01	All Corporate Powers - Delete – Covered in 1.05.05 Business and Expenditures
1.08.02	Any legal or Proper act
1.09.01	Remuneration – Directors
1.10.01	Principal Officers (Executive)
1.10.02	Persons holding office
1.10.03	NEW TITLE-- Appointment of Additional Officers
1.11.01	President – Add clause (b)
1.11.02	Vice-President
1.11.03	Secretary
1.12.04	Books and Records (Moved from 1.13.00)
1.14.01	Membership Creates a Contract
1.15.01	Members Placed in Class
1.16.00	Dues and Fees
1.16.01	Dues
1.16.02	Fees

AGM10.08(a) Amendment Motion by: Marie Leone, seconded by Betty Moore
THAT in respect of clause 1.04.00 – Vacancies on the Board – the
provision for directors to appoint “**from among the candidates who ran for the
last election, based upon the votes received**” be deleted and that the vacancy
be filled by holding an election to complete the term.

A vote on the amendment motion was called. The Secretary noted that there were 61 voting members present and a two-thirds majority vote - i.e. 40 - was required on by-law amendments. The vote count resulted in 36 in favour of the amendment and 19 opposed.

The amendment motion was defeated.

A vote on the main motion (AGM10-08) resulted in defeat as well.

AGM10-08(b) In order to facilitate the adoption of the by-law amendments, a
second amendment was moved by Cliff Davies, seconded by Ron Coe:

THAT clause 1.04.00 – Vacancies on the Board be tabled and referred back
to the Board.

A vote on this amendment met the 2/3 majority vote and the motion was
CARRIED.

AGM10-08(c) The process concluded with a Motion by Carol Hedenberg,
seconded by Mike Varcoe:

**THAT – the amendments to A.S.A. By-Law No. 1 – Sections 1.03.01 through
1.16.02, with the exclusion of Clause 1. 04.00 – Vacancies on the Board – be
ratified.**

A vote on this motion also resulted in meeting the 2/3 majority vote and the
motion was

CARRIED

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AGM10-09 – President’s Report -2009-2010

In his report, the President focused on the Aurora Seniors Association’s notable achievements since its inception in June 2004, highlighting the following:

- Growth of membership from 650 to 1200 by year-end 2009
- Attaining Charitable Organization status in January, 2007
- A.S.A. has been successful in securing grants from the Ont. Trillium Foundation and the Federal New Horizons program – these funds were used to update A.S.A. activities and related equipment.
- Members’ participation in A.S.A. activities and Town programs that promotes maintaining an active and healthy life style (A.S.A. Seniors achieved outstanding results in the York Region 55+ Summer Games having won 22 medals in 2007 and 16 in 2009)
- Successful fundraising events, supported by members and indefatigable volunteers, through concerts, luncheons, annual bazaars, etc. have enabled the Association to pay down the \$250,000. capital debt commitment to the Town in the five-year time frame
- A.S.A. volunteers contributed approximately (not all volunteers record hours of service) 10,000-15,000 hours annually in support of A.S.A. activities, events and administrative duties during the period 2007 through 2009.
- The Association has been successful in nominating members for Prov. Of Ontario Volunteer Recognition Awards
- Aurora Seniors are community-minded as reflected in the following examples of community support:
 - Southlake Cancer Research Gala Raffle, and member-initiated Penny Jar which resulted in \$450. collected, currently being donated to the Southlake “Buy-A-Brick” program
 - Partnered with Town of Aurora character Committee
 - Partnered with Town’s initiative “Warm Hearts Warming Hands”
 - Supported the Aurora Food Bank through members’ food donations
 - Partnered with Neighbourhood Network
 - A.S.A. Woodshop partnered with the Aurora Environmental Advisory Committee to provide birdhouse assembly kits
 - Partnered with the Aurora Optimists Club to assist with the Town’s 2010 Easter Egg Hunt
 - Fundraising in support of the Haiti Earthquake Relief Fund –

The President concluded his remarks by thanking volunteers, staff, directors and the entire membership for their support and contributions that continue to keep the A.S.A. strong and committed in carrying out their Mission To offer Programs and Activities to enhance the lives of older adults.

AGM10-10 A.S.A. Standing Committees Reports

The President noted that the Standing Committees’ reports were attached to the A.G.M. Agenda packages, and thanked the respective Committee Chairs for so ably managing their teams and providing the Board with timely and definitive direction and recommendations in respect of their various initiative and needs. The President presented the respective Committee Chairs and asked for a round of applause from the members:

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By-Law Review Committee (See Item 7 above)	Chair: Eric Stangl
Finance Committee	Chair: Ruth Church
Food Services Committee	Chair: Bill Higgins
Membership & Volunteers Committee	Chair: Carol Hedenberg
Operations & Activities Committee	Chair: Jytte Gillies
Special Events Committee	Acting Chair: Karie Papillon

AGM10-11 Recognition of Former A.S.A. Directors

The President noted 2009-2010 Board term had sustained a vacancy in the resignation of Bill Wharton due to relocation and Lydia Schuster who had completed her second 3-year term. He welcomed Bill and Diane Wharton and thanked them for taking time to attend the A.G.M.

The President called on each respectively and presented Lydia and Bill with a Certificate of Appreciation noting their respective contributions throughout their years of service both to the Board and on various committees.

AGM10-12 Seniors Co-ordinator's Report

Karie Papillon, thanked everyone for the warm welcome and assistance that the members had given her during her first year in her role as Seniors Co-ordinator. In her report she commented on various matters related to her responsibilities, highlighting the following:

- Her appreciation of her colleagues – Seniors Programmer Michelle Stemer, Facility Operator Bill Hawke, Karen Nurenberg and Joanne Crewe
- The Town Staff are all trained to provide Accessible Customer Service as required by the new Ont. Guidelines and Standards (AODA)
- Expressed sincere appreciation to all A.S.A. volunteers and thanked them for their uninhibited participation in the festivities at the 2010 Volunteer Appreciation Evening
- The month of June, being designated Seniors Month - the week of June 21-25 will be the first “Try It Week” – an opportunity for members to try new activities
- Housekeeping Items:
 - A reminder to update emergency contact information with Reception Volunteers
 - Better temperature control in the building
 - Rescheduling of the A.S.A. Annual Memorial Service to January starting in 2011 in order to separate and properly honour the Veterans on Remembrance Day
 - A.S.A. lounge no longer available to outside groups to prevent damage to A.S.A. equipment

Karie concluded her remarks by extending a warm welcome to the new Board of Directors for 2010-2011, noting that she, Michelle, Bill and Joanne look forward to working with them.

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At this point the President turned the meeting over to Jack Cronin – to present the results of the 2010 Board Elections

AGM10-13(a) Elections of Directors 2010 –Nominating Cttee.

Jack Cronin presented his report on the 2010 Elections process

Four director positions were to be filled, and there were five nominees: **Ron Coe, Jytte Gillies, Bill Higgins, Olga Kisch, and Barbara Stoecklin**

The Nominations process commenced March 16th through April 16th, and the voting by secret ballot was from May 3rd through the 21st. At the conclusion of the ballot count, the four nominees with the most votes were:

Ron Coe, Jytte Gillies, Bill Higgins, and Barbara Stoecklin

Jack requested the four newly-elected directors to raise their right hand to signify that they are in agreement of their election.

Jack then asked for a motion to destroy the ballots utilized in the election process:
So moved by Cliff Davies, seconded by Mike Varcoe and

CARRIED.

**AGM10-13(b) Presentation of New Board and Officers (Executive)
for 2010-2011 Board Term**

Jack presented the Board of Directors for the 2010-2011 Board Term and asked for a round of applause:

**Virginia Bodnar, Ruth Church, Ron Coe, Bob Collard, Jytte Gillies,
Bill Higgins, Derek Murray, Charles Sequeira, Barbara Stoecklin**

Jack noted that the A.S.A. By-Laws state that the Principal Officers will be elected by the Directors at a caucus meeting. The meeting had been held May 26th – and the nominations and voting were conducted as prescribed with the following elected Principal Officers for 2010-2011:

President:	Charles Sequeira
Vice-President:	Virginia Bodnar
Treasurer:	Ruth Church
Secretary:	Jytte Gillies

Jack noted that the agenda contained a recommendation to ratify the election of the Executive and called for a motion from the members:

Moved by: Carol Hedenberg, seconded by Bill Moore

THAT the Executive Officers for the 2010-2011 Board Term be ratified as presented.

CARRIED.

Jack thanked the nominees, and the many volunteers, including the Reception volunteers, who assisted with the nominations and voting process.

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Presiding: A.S.A. President (2010-2011)

Charles Sequeira – resumed the podium and thanked Jack Cronin and the Nominating Committee Members for their services in ensuring a smooth elections process. Charles noted that 2009 had been a very successful year for the Association – in the 2010-2011 term, the Board will address the need for a policy on sponsorship and seminars, as well as pursuing a solution to the Evergreen Choir situation resulting from the resignation of their Choir Director. The President also noted that Aurora Seniors Association has been awarded the Town's Outstanding Achievement Award, and read the letter confirming the award and invited all present to attend the Town's Civic Awards later that evening.

AGM10-14 New Business –

a) Appointment of Auditor for Fiscal 2010

Moved by: Marilyn Munslow, Seconded by: Cliff Davies

THAT the Board of Directors be authorized to appoint the Auditor for Fiscal 2010 to perform a compilation with notice to reader and set the remuneration fee.

CARRIED

AGM10-15 CLOSURE:

There being no further business, the meeting was concluded at 18:05 hours on a motion Tom Yates.