



UNAPPROVED MINUTES

(TO BE APPROVED AT NEXT GENERAL MEMBERS' MEETING)

ANNUAL GENERAL MEMBERSHIP MEETING (AGM-2024)

Held, Wednesday, June 12, 2024

In the West-McKenzie Hall, Aurora Seniors Centre
90 John West Way, Aurora, Ontario

Presiding: Glen Sharp, A.S.A. President 2023-2024

Present:

Members: In Person: 128

Directors Jim Abram, Vern Cunningham, Rob Gaby
Louis Gambino, Rob Ishoj, Dave LeGallais,
Glen Sharp, Percy Surti

Directors Elect: Jim Abram, Julia Jackson and Shayna Maislin

Town Staff: Karie Papillon, Adult Programs Co-ordinator
Andrew Bailey, Assistant Adult Programmer
Brandie Yorg, Program Lead

Guests: Town of Aurora: Mayor Tom Mrakas
Robin McDougall, Director of Community Services

Regrets: John Scherrer, Director

Recording the Minutes: Lydia Schuster, A.S.A. Recording
Officer 2023-24

AGM24-01 Call to Order & Introduction of Guests

A.S.A. President Glen Sharp declared the meeting open for business at 11:05 hours, and welcomed all present – members, guests, Seniors Centre staff - to the 2024 Annual General Meeting of the Aurora Seniors Association. The President noted that there were 120 (128 actual) members present, which was a record, as the quorum for a members' meeting is 50.

The President read the Town of Aurora Land Acknowledgement:

The Town of Aurora acknowledges that the Anishinaabe lands on which we live and work are the traditional and treaty territory of the Chippewas of Georgina Island, as well as many other Nations whose presence here continues to this day. As the closest First Nation community to Aurora, we recognize the special relationship the Chippewas have with the lands and waters of this territory. They are the water protectors and environmental stewards of these lands, and as a municipality we join them in these responsibilities.

We further acknowledge that Aurora is part of the treaty lands of the Mississaugas and Chippewas, recognized through Treaty #13 as well as the Williams Treaties of 1923.

A shared understanding of the rich cultural heritage that has existed for centuries, and how our collective past brought us to where we are today, will help us walk together into a better future.

The President extended a warm welcome to Mayor Tom Mrakas and Robin McDougall, Director of Community Services, and invited the Mayor and Robin to address the meeting.

Mayor Mrakas thanked the Board for the opportunity to bring greetings from the Town and congratulated the Board on another successful year providing activities that keep the community's older residents active, engaged and informed. The Mayor reaffirmed the Town's unwavering support of A.S.A. as evidenced by the successful renewal of the Town/A.S.A. Operating agreement for another 5 years, and noted that services for older residents will become increasingly important given the projected population growth.

Mayor Mrakas also congratulated the Board and membership on their full recovery from the negative impacts of COVID, and concluded his remarks thanking all volunteers and staff for their

dedication and commitment to maintaining a lively and welcoming Aurora Seniors Centre.

Director of Community Services Robin McDougall, also congratulated the Board for another successful year and recovery from COVID and thanked staff Karie Papillon, Andrew Bailey and Brandie Yorg for their initiatives and delivery of programs to provide a full spectrum of interactive and informative activities to Aurora older adults.

The President thanked Mayor Mrakas and Robin McDougall for their comments and continued with the meeting agenda.

AGM24-02 Approval of the Agenda

Moved by: Aimee Martin Seconded by: Stephen Choi
**That the Agenda be approved as circulated. CAR-
RIED**

AGM24-03 Approval of the Minutes of June 14, 2023 Annual General Meeting.

Moved by: Ron Maislin Seconded by: Don Overington
**THAT the Minutes of the Annual General Meeting held
June 14, 2023 be approved as written. CARRIED**

AGM24-04 Treasurer's Report & Approval of 2023 Financial Statements (Attached)

Treasurer Rob Ishoj noted that included in the agenda package is a detailed summary of the Finance Committee's activities since the AGM held June 14/23 and that his report will focus on the ASA financial position and results of operations over the past year ended December 31, 2023.

The FINANCIAL STATEMENTS for the fiscal year ending December 31, 2023 are:

- BDO's Review Engagement Report
- Statement of Financial Position (Balance Sheet)
- Statement of Operations and Net Assets (aka Income Statement and Retained Earnings statement).
- Statement of cash flows
- Notes

All 5 components are important and comprise the Financial Statements.

The Treasurer explained that the BDO Review Engagement Report is not an audit - rather BDO was retained to review the A.S.A. financial statements of operations to ensure that the statements do present fairly the financial position of the Aurora Seniors Association in accordance with Canadian accounting standards for not-for-profit organizations.

The Treasurer continued providing an explanation of each of the above components and in summary concluded that ASA is in a strong position for future growth and ongoing commitments.

Rob also *thanked "the volunteers who help us do everything on the financial side of things... Ruth, Cheryl, Anita, Diane, Carm, Nick, Frank, all the volunteers who handle reception and the back office."*

The Treasurer concluded his report by asking for a motion to approve the Treasurer's Report and Financial Statements for 2023.

Moved by: Sharon Morris Seconded by: Nick Senick

THAT the Treasurer's Report and the 2023 Financial Statements produced by the A.S.A. Finance Committee be adopted, and That any two directors be authorized to sign these reports on behalf of the Aurora Seniors Association.

CARRIED

AGM24-05 Ratification of Directors' Actions/Decisions since the June 14, 2023 Annual General Meeting.

The President noted that the actions and decisions resulting from Directors' meetings since June, 2023 through May 27, 2024 are posted each month on the Board's bulletin board at the Seniors' Centre and available for viewing on the A.S.A. website.

Since the July 14, 2023 AGM, the Board held regular monthly Directors' meetings on the 3rd Monday of each month, the exceptions being February 26/24 and May 27/24 to make up for statutory holidays.

Moved by: Carol Hedenberg

Seconded by: Carrie Selbie

THAT all the acts, proceedings, contracts, by-laws, appointments and payments enacted, made, done and taken by the Board of Directors of the Aurora Seniors Association since the 2023 Annual Meeting of Members as recorded in the books of the Association including the Minutes of all Directors' meetings are approved and ratified.

CARRIED

AGM24-06 Ratification of Amendments to A.S.A. By-Laws

In the absence of **Board Secretary John Scherrer, the President** referred to the By-Law Committee report included in the agenda package and noted that the Committee had met four times during the 12-month period since the 2023 AGM, with recommendations for amendments having been referred to the 2024-25 Board.

AGM24-07 President's Report 2023-2024

President Glen Sharp noted:

"Congratulations to Vern Cunningham, the Town of Aurora Citizen of the Year

- This year has been a great learning experience. Thank you to all the members of the Board, to the staff and to Lydia Shuster, our Recording Secretary for all their input and support.
- We have had lively discussions which sometimes were challenging, but always in the best interests of the ASA.
- I felt that we had a productive year with the addition of new programs, successful special events and fund-raising activities.

- Our membership numbers have recovered to above pre-COVID levels
- Two of our major achievements were the renewal of our five-year partnership agreement which helps give us financial certainty for the next five years, and the revival of the Volunteer Recognition and Celebration. Plans are already underway for next year. Volunteers are the life-blood of the Association and without you we could not begin to provide the variety of programs and services we currently offer. Thank you.

AGM24-08 A.S.A. Standing Committees Reports (Attached)

The President noted that attached to the Agenda packages are the respective Standing Committee Reports, and thanked the Committee Chairs for so ably managing their teams and providing the Board with recommendations in respect of their initiatives and needs. The President called on Committee Chairs to stand.

- a. **By-Law Review Committee** Chair - John Scherrer (Regrets)
- b. **Community Development Committee** - Chair - Shirley Petrie (Regrets)
- c. **Finance Committee** – Chair - Rob Ishoj
- d. **Fundraising Committee** – Chair: Vern Cunningham
- e. **Membership and Volunteers Committee:** Chair - Sylvia Gilchrist (Regrets)
- f. **Operation and Activities Committee:** Chair - Dave LeGallais.
- g. **Seniors Affairs, Grants & Awards Committee:** Chair - Jim Abram
- h. **Social Committee:** Chair - Don Keel
- i. **Special Events Committee:** Chair - Joan Brownlow (Regrets)

AGM24-09 Seniors Co-ordinator's Report – Attached

Karie Papillon, Adult Programs Co-ordinator, thanked the Board and members for their support, and provided an overview of the programs

and activities organized by Town Staff to complement A.S.A. activities (see full report attached):

- In September 2023 staff and volunteers ran a highly successful Open House, Try It Week, Hobby & Volunteer Expo and Seniors Active Living Fair.
- o In 2023 there were 160 SALF in Ontario and ours was the 4th largest with over 400 participants. THANK YOU for supporting this.
- o Our weekly walking club titled “Walk, Stretch & Learn” returned at the Aurora Family Leisure Complex free walking track. Each week, until the end of March over 600 participants walked and stretched together, with Brandie.
- We continue to offer Seniors Centre Without Walls. These are free telephone and zoom based exercise and social programs such as trivia, jeopardy and card bingo held 6 days a week. In 2023 we had over 5000 logins to zoom or the telephone with over 300 participants.
- Twice a month we provide Seniors Centre in the Mail . We distribute over 375 packages, every 2 week. Brandie carefully crafts an activity kit, and community information to be distributed.
- In 2023 we offered 168 registered programs. We continue to offer in person, virtual and hybrid classes. Of these 168 programs 17 were new offerings.
- In 2023 Andrew successfully offered 12 trips, up from 9 in 2022
- Staff also continue to participate in and assist with ASA Special Events, activity planning, marketing and ASA Fundraising efforts.

Watch for another Open House in September. Staff are also planning to bring back our Hobby & Volunteer Expo, Try It Week with over 20 activities and programs to try and our Seniors Active Living Fair – our biggest and best ever.

- We would like to thank the outgoing board members (Percy and Dave) for all their support. Dave – you and I went through a lot together, especially thought COVID. Thank you for always supporting out initiatives (no matter how crazy they sounded).
- To our volunteers, THANK YOU. You make us smile, and happily help with everything and anything.
- We welcome our new board of director members, we look forward to accomplishing great things with you!

AGM24-10 Recognition of A.S.A. Directors Completing Terms of Office

(a) The President noted that three members of the current Board have completed their respective terms of office:

Percy Surti **2023 - 2024**

Dave LeGallais- **7 years & President for 5 years**
through COVID

(Glen noted that Dave will remain on the Board in the role of non-voting Past President)

Jim Abram - **Completing first 3-year term of office**

On behalf of the Board and all A.S.A. members, the President thanked Percy, Dave and Jim for their invaluable service to the Association and presented them with Certificates acknowledging their service. In special recognition of Dave LeGallais' chairing the Board through the challenges of COVID, the Board presented him with a Maple Leaf Pen.

Dave in turn thanked the Board for their support through his term as President particularly through the COVID period when the focus was on trying to maintain the confidence of the membership.

(b) The President resumed the podium and called on Jim Abram to recognize founding member Charles Sequeira:

Jim provided a historical perspective of Charles' positive influence in all things associated with the Aurora Seniors Association and proposed that he be awarded a **Lifetime membership**.

**So moved by Jim Abram, seconded by Ron Maislin and
CARRIED.**

(c) Presentation of Lifetime Membership & Floral Tribute to Lydia Schuster on her long-time service to A.S.A. and the Board as recording officer.

**AGM24-11 (a) Elections of Directors for the 2024-2025 Board Term
(Attached)**

Louis Gambino, Nominations Committee member, took the podium and presented the report in John Scherrer's absence:

The 2024 Election Committee members were John Scherrer, Cheryl Rines, Carm Cornacchia & Louis Gambino.

Following the procedures for the Election of Directors, the Nominations and Election period was from March 1 to May 9 with the ballots being counted on May 10th.

Six (6) members were nominated as candidates for the three (3) vacated positions on the Board. Of the memberships 1420, 445 members cast ballots. The result of the voting was;

Jim Abram	225
Stephen Choi	100
Kevin Griffiths	212
Julia Jackson	287
Shayna Maislin	237
Amy Wang	99
Spoiled	0

As a result of the vote; **Julia Jackson, Shayna Maislin and Jim Abram** were successful in their bid for the three (3) vacancies on the Board of Directors.

Louis Gambino moved the motion to ratify the result of the elections. Seconded by Don Overington

I move that the attending membership approve & ratifies the results of the election and appointment of the three (3) successful candidates as Director to the Board.

CARRIED

Motion by: Louis Gambino Seconded by: Aimee Martin
I now move to destroy the election ballots.

CARRIED

Louis thanked Dave LeGallais and Percy Surti Jim for their service as Directors on the Board and asked them to step down.

AGM24-12 Directors’ Oath of Office

Louis invited newly-elected directors **Julia Jackson, Shayna Maislin and Jim Abram** to come to the front to take the OATH OF OFFICE:

“I do hereby solemnly and sincerely pledge my word and honour to perform my duties as a member of the Board of Directors of the Aurora Seniors Association. I shall uphold and adhere to the Code of Conduct, the Constitution and By-Laws, Regulations and Policies of the Association. At the end of my term of office I shall turn over to the Association all properties in my possession that belong to the Association.”

AGM 24-13 – Election of Principal Officers

Louis noted that in accordance with BY-LAW 1.10.03 a caucus meeting was held prior to this meeting to elect the executive officers of the Association from the Board of Directors. The results of that vote are;

PRESIDENT: GLEN SHARP
VICE – PRESIDENT: LOUIS GAMBINO
TREASURER: ROB ISHOJ
SECRETARY: ROB GABY

Directors at Large are: JIM ABRAM, VERN CUNNINGHAM,
 JULIA JACKSON, SHAYNA MAISLIN
 and JOHN SCHERRER

Motion by: Ron Maislin Seconded by Nick Senick
**That the attending membership ratifies the results of the election
for the Executive Officers**

CARRIED

Louis presented the Board of Directors for the 2024 – 2025 year.

At the conclusion of these proceedings, Louis Gambino turned the meeting over to **Glen Sharp, President for 2024-2025.**

AGM24-14 Presiding: Glen Sharp, A.S.A. President - 2024-2025

In his role as newly-elected President, Glen Sharp thanked the Board for their confidence and support in electing him President for a second year.

NEW BUSINESS:

AGM24-15 Appointment of External Auditor for Fiscal 2024

Glen Sharp noted that this is a standard action that is required at the A.G.M. and presented the recommendation:

Mover: Ivo Vermuza

Secunder: Theresa DeCarlo

THAT the Board of Directors be authorized to appoint BDO Canada LLP for Fiscal 2024 to perform a review engagement report and set the remuneration fee.

A vote on the motion resulted in

MOTION CARRIED

AGM24-16 QUESTIONS/SUGGESTIONS FROM MEMBERS

Linda VanLeeuwen commented that there had not been appropriate recognition of support staff – Bill, Jody and Jo-Ann who so ably provide the set-up and other needs to facilitate all activities and programs at the Seniors Centre.

AGM24-17 Closure of Meeting

There being no further business, President Glen Sharp thanked everyone for attending and participating in the Annual General Meeting of the Aurora Seniors Association. The President asked for a motion to adjourn the meeting – approved by the membership by general consensus. He also invited everyone to enjoy the BBQ social and **declared the meeting concluded at 12:05 hours.**