



D24-07-07: BUSINESS FROM PREVIOUS MEETINGS

a) Decision on the Bistro price for 2025

Glen and Karie spoke about the current subsidy for the Bistro. Currently the cost is \$12.75, and the ASA subsidy is \$2.75 so the cost to each member is \$10.00. The question brought forth was does the ASA continue to subsidize or raise the cost to the members. Karie stated that the majority of the Bristo's events are "sold out."

Motion: To leave the pricing as is until quotes are revisited in June and a decision to be made at that time.

Moved by: Vern Cunningham

Second by: Rob Gaby

CARRIED

b) Response to Let's Us Know from November meeting

It was decided that the response would be that the resurfacing of the pool tables will be put under consideration. An investigation to find a new home for the shuffleboard table will be put into action. Legion declined, LOFT table is too large, the Shed, Fire Department are still pending a response to close on this item.

c) Elections Committee Changes – Deferred until January 2025 meeting where Louis Gambino will explain the changes in detail and be able to answer any questions.

d) Location of May Board Meeting due to Art Show at town.

Karie to reach out to the Town Square and see if there is availability for the May 2025 meeting. Due to space limitations, the meeting space for the May meeting will be at the Town Hall Cafeteria and Karie will supply the projector.

D24-07-06: Seniors Adult Programs Coordinator's Report (*1)

Karie Papillion presented and reviewed the report containing the following information:

Susan Pratt will host Coffee and Conversation. This "new" activity will take place in the lounge every Tuesday at 1:30 starting January 7, 2025.

D24-07-07: Treasurer's Financial Reports to November 2024 and Finance Committee Report (*1)

Treasurer Rob Ishoj presented one report:

- Bank balance was \$9,735.
- GICs totaled \$528,025. No maturities until the new year.
- Prepaid expenses include the new insurance costs.
- Fixed assets need to be adjusted for new pickleball machine.
- Deferred revenue totals \$5,597. This will be recognized as income in December.
- Equity balance is \$580,937.
- Total revenue was \$10,166 for the month of November – membership fees \$5,213; activity fees \$1,850; interest \$2,090; donations \$100; all other net revenue \$913. Expenses totaled \$11,449 – Town fees \$4,189; bank charges \$293; Depreciation \$689; hospitality \$472; Insurance \$411; office



Kevin Griffiths asked: why are membership fees have been prorated versus in the month they are received. Rob Ishoj clarified for Kevin that by doing this it is more representative of how the money flows.

Addition to clarify the process change from Rob Ishoj:

We receive most of our membership fees in the period December through February. In prior years, we would record this membership fee revenue in our income statement in the early months of the fiscal year (i.e. membership fees received in December and January in the January income statement, and whatever is received in each month after this in the respective month). This created an inordinate amount of revenue and net income in January (and February to a lesser extent) and much less revenue... and losses... for the rest of the year.

But the fees related to the entire year, not just the months they were received in. Our statements are typically on an accrual basis (not a cash basis). It was decided that for 2024 and later years, we would add all the income received into a 'pool' account and then divide this into 12 months. The result is our membership fee revenue is relatively evenly allocated across the entire year as opposed to huge amounts in the early part of the year. This provides a better picture of our financial results.

D24-07-08-b: By-Law - Board Liaison Rob Gaby reviewed the following:

- No meeting. No Report
- Rob shared the change to 3.03.01 verbiage

FROM

- The President may attend any Committee meeting of the Association. (ex officio) at the discretion of the Committee Chair.

TO

- The President may attend any Committee meeting of the Association. (ex officio)
- Glen Sharp requested that the By-Law committee discuss the option of the Treasurers position to be appointed the president versus the election process due to the nature of this role and bring back their recommendations to the January 2025 board meeting.

D24-07-08-c: Fundraising - Board Liaison Vern Cunningham reviewed the following:

- For finance not to deal with coins, Vern will be issuing cheques for each of the various fundraising amounts (coin jar, Fraktals, etc.)
- Events to date have contributed: Coin Jar \$548.20; Fraktals \$2,410.00; Holiday Market \$5,200.00 from the auction alone
- Future events Bingo – January 31, 2025; Murder Mystery Dinner; Ice Cream Social; Wine Tasting; Holiday Market Place; and possibly a Bowling event.

Motion: To approve Fundraising report

Moved by: Vern Cunningham

Second by: Rob Gaby

CARRIED



D24-07-08-d: Membership & Volunteers - Board Liaison **Julia Jackson** reviewed the following:

- No meeting. No Report
- Annual membership enrolments have been very busy and will continue into January.

D24-07-08-e: Operations and Activities - Board Liaison **Louis Gambino** being absent, **Dave LeGallais** reviewed the following:

- Dave LeGallais has stepped down as chair and Julia Jackson will be stepping into the role
Motion: To have Julia Jackson take on the role of Chair for the O&A committee

Moved by: Jim Abram

Second by: Rob Ishoj

CARRIED

- The following three policies
 - Incidents procedure at ASA
 - Activity leader job description
 - Procedure to follow when Activity leader absentto be reviewed by Committee members and comments sent to Louis, who will coordinate and distribute prior to January meeting. Once reviewed they will be presented to the board for review. Once passed by the board they will be issued to all coordinators:

- Joan Brownlow resigned from this committee

Motion: To approve Operations & Activities report

Moved by: Kevin Griffiths

Second by: Jim Abrams

CARRIED

Julia thanked Dave for his continued support during the transition. Dave complemented Julia on her proactive personality.

D24-07-08-f: Senior Affairs, Grants & Awards - Board Liaison **Jim Abram** reviewed the following:

- No meeting. No Report
- Committee is looking at grants for programming / special needs as there are very few capital requirements.

D24-07-08-g: Special Events/Social – Board Liaison **Glen Sharp** reviewed the following:

- After Hours Big Band was sold out and a full house right until the end
- Tony the Entertainer will be at the Valentines Dance in February

Motion: To approve Special Events/Social report

Moved by: Glen Sharp

Second by: Rob Gaby

CARRIED

D24-07-09: Ad-hoc Committees – No Reports

- a) Nominations & Elections – changes to process to be discussed at the January 2025 meeting.
- b) Conduct Review – Inactive

D24-07-10: Secretary's Report



Let Us Know:

YOUR INPUT: Date: Mon. Dec. 16. 2004
Would the Board of Directors please address the 'fair share' of the snooker table #2 in the pool room? Specifically: could the snooker league members be granted exclusive use of this table for a couple of hours per week?
ie: 2 hrs x 2 days?
Name: Skisley, Tom Kubacko Date: Dec. 16. 2024.
If space is insufficient, please use reverse side! 289-221-0030

The board members discussed, and it was decided that the rules will remain the same. Snooker tables will remain on a first come first served basis. A response will be written and posted.

D24-07-11: Vice-President's Report – No Report

D24-07-12: President's Report

The President provided the following updates:

- December 19, 2024, at 1:30PM board members are invited to come to the Aurora Food Pantry for a donation cheque presentation in the amount of \$1,348.20 plus the food drive items. Glen requested that members attending to please wear their name badges.
- Rob Ishoj asked that Glen and Rob G be in to sign cheques on December 17th.

D24-07-13: NEW BUSINESS

D24-07-13a: Newsletter Board Page

- Glen to submit Newsletter, January 2025 – Wednesday, December 17 at 1:00 PM

D24-07-13b: Appreciation to Board Members

- Glen thanked the board members and staff for being instrumental in making happier faces at the center.

D24-07-14: ADJOURNMENT

The Regular Board meeting of December 16, 2024, was declared adjourned at 1435 hours.

Moved by: Glen Sharp

Second by: Rob Gaby

CARRIED

Next Board Meeting will be **Monday, January 20, 2025**, at the Town Hall in the Leksand Room.